

SEND Annual Information Report – July 2023

Name of SENDCo: Kelly Crawford

Contact email: [senco@ashtonkeynespreschool.co.uk](mailto:senco@ashtonkeynespreschool.co.uk)

Contact Phone Number: 01285 869433

School Offer link: <https://ashtonkeynespreschool.co.uk/special-educational-needs-and-disabilities/>

**Whole School Approach to Teaching and Learning:**

* High Quality Teaching and Learning – All staff are responsible for the learning and progress of their Key Children, including those with SEND.
* An inclusive, differentiated, and personalised approach to enable all learners, including those with SEND, to engage with all aspects of pre-school life.
* Refer to ‘The role of the Key Person and Settling In’ & ‘The Code of Conduct’ Policies

**Our Graduated Response for Learners:**

* Continual monitoring of the quality of teaching using peer on peer observations
* Identifying and monitoring the progress of children that require support by way of Reports, targeted interventions, IEPs, Monitoring tools.
* Identification of children requiring SEND Support and initiation of “assess, plan, do, review” cycle.
* Consideration of application for a Support Plan and/or further support from outside agencies e.g., Health Visitor, Early Years Inclusions Advisor, Speech and Language Therapist
* Consideration of application for Education, Health, and Care Plan.
* All children identified as requiring SEND Support are on our SEND Register.

**How we identify children that need additional or different provision:**

* Key Worker discusses concerns with SENDCO if the child is not making the expected progress or is below age-related expectations
* Ongoing assessments using the EYFS
* Monitoring tools including the Wiltshire MAIT
* Further assessments by specialists, including those from external agencies

Our SENDCO is also our Wellbeing Lead, and we ensure all aspects of a child’s development and well-being is supported, including those with SEND, as set out in our Pre-school Offer. Our measures to support positive behaviours can be seen in our ‘Promoting Positive Behaviour’ and ‘Valuing Diversity and Promoting Equality’ and ‘British Values’ policies, which can be found here: <https://ashtonkeynespreschool.co.uk/policies/>

**How we listened to the views of children and their parents:**

|  |  |  |
| --- | --- | --- |
| **What** | **Who** | **When** |
| Informal Discussions | All children and parents | Daily or as required |
| Parents’ Evenings/Reports | All parents | Termly |
| Sharing Book | All children and parents | Monthly or as required |
| IEP (Assess, Plan, Do, Review) meetings | All children on the SEND Register and their parents | Termly |
| Team Around the Child/Family Meetings/ Support Plans | All parents & any 3rd parties | At least Half Termly |
| Questionnaires | All children and parents | Annually |

**The Assess, Plan, Do, Review Cycle:**

For children on our SEND Register, an Assess, Plan, Do, Review cycle is followed in partnership with the child, their parents, and the Key worker. Please see our SEND Policy for further details.

This year, provision made for children on our SEND Register has been:

* Communication and Interaction – Speech and Language Therapy Activities/sessions under the advice of a Speech Therapist, BLAST, Early Talk Boost, Makaton, choices boards, visual aids
* Cognition and Learning – Daily reading and singing, focussed maths & literacy interventions, support to access the EYFS framework
* Social, Emotional and Mental Health – Wellbeing interventions, behaviour support and support with managing emotions, calm corner, visual timetables and cues, additional transition arrangements, yoga, and mindfulness
* Sensory and/or Physical Needs – Provision of equipment including wobble boards (gross motor skills), dough disco (fine motor skills), construction activities, sand and water play, provision for left-handed equipment, awareness of fatigue and provision of a safe space to rest, fidget toys and the Sensory Garden.

During the 2022/23 academic year, we had 15 Children receiving SEN Support.

We monitored and evaluated the quality of SEND provision by:

* Reviewing children’s individual progress towards their goals each term (IEP)
* Reviewing the impact of interventions after their implementation.
* Using pupil questionnaires (pupil voice)
* Monitoring by the SENDCO.
* Using provision maps to map support across the preschool

**Support Staff Deployment:**

Support staff were deployed in several roles:

* Support in the room
* Small group intervention
* SLCN- Speech and Language and communication support

We monitored the quality and impact of this support by reviewing Key Worker observations.

**Distribution of Funds for SEND:**

No SEND funding was requested/received.

**Continuing Development of Staff Skills:**

Individuals’ CPD this year:

|  |  |
| --- | --- |
| **Area of Knowledge/Skill** | **Role of Staff undertaking CPD** |
| Powerful Paperwork for EY SENCo’s | Kelly Crawford, SENDCO |
| Early Years SENCO Cluster | Kelly Crawford, SENDCO |
| Educare: SEND Code of Practice | Tina Smith, EY Practitioner |
| Educare: Supporting Children with SEND in the Early Years | Tina Smith, EY Practitioner |
| Supporting 2-Year-olds | Kelly Crawford, SENDCO |
| Early Years SENCO Cluster | Kelly Crawford, SENDCO |
| NVQ3 EY SENDCO | Kelly Crawford, SENDCO |
| Early Years SENCO Cluster | Kelly Crawford, SENDCO |

Whole Staff / Group Training

|  |  |
| --- | --- |
| **Area of Knowledge/Skill** | **Roles of Staff undertaking CPD** |
| Mindfulness for Children | All Staff |
| EAL Training | All staff |
| Refresher: ACEs via Kelly | All staff |
| Refresher: Five to Thrive via Kelly | All staff |
| Refresher: De-escalation Tool via Kelly | All staff |
| EAL Training | All staff |
| Refresher: Communication Supportive Environments via Kelly | All staff |
| SEND Code of Practice & Staff responsibilities Handout via Kelly | All staff |
| Refresher: Thrive to Five via Kelly | All staff |
| Refresher: The Local Offer via Kelly | All staff |
| Refresher: 6 Steps Conflict Resolution via Kelly | All staff |

We monitored the impact of this training by observations of interventions and progress made.

**Partnerships with other schools and how we manage transitions:**

This year 15 children required SEND Support and we worked with several Primary schools in the local area regarding their transitions, ensuring they had individualised plans to aide them.

We supported their transition to Reception by having pre-arranged visits to the school, along with extra visits (if needed), and a Transition Pack which included photos of staff and photos of their new classroom along with their designated areas. Most Reception Teachers visited the preschool to meet the children moving up and we had a discussion with the Reception Teachers and the SENDCO to share information on the children’s current SEND Support plans.

We also held our ‘new parents’ evening to welcome them into the setting, to have a look around and give them the opportunity to discuss any concerns with the Senior Leadership Team which includes the SENDCo.

**Ongoing development:**

We work hard to ensure that any areas of support for our children are identified and that strategies are put in place to make improvements. We do this through our annual Self Evaluation Forms, which includes a SEND Action Plan.

**Evaluating the effectiveness of SEND provision**

We evaluate the effectiveness of provision for children with SEND by:

* Reviewing their individual progress towards their goals each term (IEPs, 6 times per year))
* Reviewing the impact of interventions after their implementation.
* Using child questionnaires (pupil voice)
* Monitoring by the SENDCO.
* Performance Management, termly, by the SENDCO.
* Using provision maps to map support across the school
* Review of Support Plans, 3 times per year

**Our complaints procedure:**

Complaints about SEND provision should be made to the SENDCO, in the first instance. They will then be referred to the Preschool’s complaints policy:

[Making a Complaint (Nov 2021) – Ashton Keynes Preschool](https://ashtonkeynespreschool.co.uk/policies/making-a-complaint/)

The parents of children with disabilities have the right to make disability discrimination claims to the first tier SEND tribunal if they believe that our preschool has discriminated against their child. They can make a claim about alleged discrimination regarding:

* Exclusions
* Provision of education and associated services
* Making reasonable adjustments, including the provision of auxiliary aids and services

This year we received 0 complaints regarding SEN support and provision.

**Other relevant information and documents:**

The Designated Safeguarding Lead in our Preschool is Felicity Harris.

The Designated Looked after Children Lead in our Preschool is Felicity Harris.

The Designated Wellbeing Lead in our Preschool is Kelly Crawford.

The Local Authority’s Offer can be found at <https://localoffer.wiltshire.gov.uk/>

Our SEND Policy and Preschool Offer (our contribution to the Local Offer) can be accessed via the links on our website: [Supporting Children with SEN (Apr 2022) – Ashton Keynes Preschool](https://ashtonkeynespreschool.co.uk/policies/supporting-children-with-sen/)

Details of how we keep children safe can be found in our Safeguarding Policy which can be viewed on the school website <https://ashtonkeynespreschool.co.uk/policies/>

Our SEND Policy, School Offer and Annual SEN Information Report have been written in accordance with the Disability Discrimination Act 1995, the Equality Act 2010 and the Children and Families Act 2014.

**Contact details of support services for parents of children with SEND**

AUTISM: <https://www.autism.org.uk/about.aspx> & <https://localoffer.wiltshire.gov.uk/swapp>

SEND: <https://localoffer.wiltshire.gov.uk/article/6676/SEND-newsletter>

ADHD: <https://www.adhdfoundation.org.uk/services-for-families/>

MENTAL HEALTH: <https://youngminds.org.uk/find-help/your-guide-to-support/guide-to-camhs/>

SOCIAL CARE: <https://www.gov.uk/report-child-abuse> & <https://www.nspcc.org.uk/keeping-children-safe/reporting-abuse/report/>

Parenting Courses for those with SEND children: <https://www.wiltshire.gov.uk/parenting-support/parenting-courses>

Contact details for raising concerns:

Felicity Harris, Manager: [manager@ashtonkeynespreschool.co.uk](mailto:manager@ashtonkeynespreschool.co.uk)

Kelly Crawford, SENDCO: [senco@ashtonkeynespreschool.co.uk](mailto:senco@ashtonkeynespreschool.co.uk)

**Ashton Keynes Preschool Committee has approved this SEND Information Report.**